

Supervising Agreement regarding a dissertation (Dr. med.)

Name of the doctoral student: _____

between

Doctoral student	
and	
First supervisor	
and	
Second Supervisor	
and	
Mentor	

1. Topic of the dissertation

The doctoral student prepares a dissertation beginning with the acceptance as a doctoral candidate by the Council of the Faculty of Health Science on the topic:

2. Time and work schedule

(Please attach time and working schedule plan)

3. Duties and obligations

The first supervisor

The first supervisor commits to determining the topic of the dissertation together with the doctoral candidate, to advise the doctoral candidate professionally, to check the progress of the doctorate, to participate in regular progress meetings in approximately six month intervals, to prepare a votum informativum, to promote the scientific independence and the career of the doctoral candidate.

The second supervisor

The second supervisor undertakes to follow the progress of the work.

The second supervisor undertakes to act in an academic advisory capacity.

The second supervisor undertakes to check the progress of the doctoral thesis.

The second supervisor commits himself/herself to be available as a contact person in case of problems in the doctoral process

The mentor

The mentor is obligated to advise the doctoral student on questions of a multidisciplinary nature.

The mentor is obligated to participate in counseling sessions with the supervisors and the doctoral student.

The doctoral student

The doctoral candidate undertakes to participate in regular further training.

Aim is to participate in:

The doctoral candidate undertakes to present partial results of his/her doctoral thesis to the supervisors and to adhere to the time and work schedule.

The doctoral candidate undertakes to report interruptions of more than 12 months, to justify them in detail and to have them approved by the first supervisor.

The doctoral candidate assures to keep contact data up to date.

4. Work conditions for the doctoral student

The student will be provided with the following:	Please mark and comment if necessary
Workplace	
Lab access	
Internet access	
Other	

5. Compliance with good scientific practice

The doctoral candidate and the supervisors undertake to comply with the principles of good scientific practice. In particular, the doctoral candidate is responsible for the correctness of the data collected to the best of his/her knowledge and belief.

He/she confirms that he/she has taken note of the guideline entitled "Rules for Ensuring Good Scientific Practice of the Faculty of Health Sciences, joint faculty of the Brandenburg University of Technology Cottbus-Senftenberg (BTU), the Brandenburg Medical School Theodor Fontane (MHB) and the University of Potsdam (UP)".

6. Plagiarism check

The doctoral candidate hereby declares his/her consent to the examination of the completed dissertation for any textual similarities (plagiarism) by means of suitable software.

7. Data usage

We hereby confirm that we have the rights to use the data used in the dissertation for the purpose of the doctoral thesis.

8. Mediation of conflicts

In case of conflicts between the doctoral student and the supervisors, the persons concerned can contact the following offices:

Potsdam:

At the University of Potsdam, doctoral students should contact the ombudsman's office of the respective faculty. In case of bias, the dean is responsible.

BTU C-S:

<https://www.b-tu.de/forschung/kontakte/gremien>

MHB:

<https://www.mhb-fontane.de/gute-wissenschaftliche-praxis.html>

9. Completion of the dissertation

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| 1. The supervision agreement ends after the disputation. |
| 2. The supervision agreement can be terminated at any time by mutual agreement. The Faculty Council and the Doctoral Committee are to be informed of this. |
| 3. The supervision agreement can be cancelled if there is no prospect that the dissertation can be successfully completed within a reasonable time. |
| 4. The supervision agreement may be terminated in case of deception in the preparation of doctoral thesis or in the submission of the required documents. |
| 5. Prior to an intended dissolution, the person concerned must be heard. The dissolution leads to the withdrawal of acceptance as a doctoral candidate by the faculty council. |

Place, date:
Signature first supervisor:
Signature second supervisor::
Signature mentor:
Signature doctoral student: